

BVS Astronomy Club

Observatory Committee

Meeting Minutes, 2-4-22

Overview

The meeting was conveyed at 1000 via Zoom. Present were Bill Norton, Claude Plymate, Teresa Plymate, John O'Bryan, Michael Lewis, and Tom Bash. The meeting followed the Agenda (attached) and was directed by the Committee Chairperson, Bill Norton. The meeting adjourned at 1130.



Agenda_4-Feb-22_
Obs-Com.pdf

Discussion

1. There were no comments or additions to the Minutes from the 1-28-22 meeting or the summary of the Recreation Advisory Committee meeting on 2-2-22 contained in the Agenda attached.
2. The meeting focused on Rev2 of the draft Preliminary Plan for the Obs sent with the Agenda. Apart from wordsmithing the principal focus was contents of the phases and likely costs. The latter included going over the draft spreadsheet John O'Bryan had sent earlier in the week that broke down costs for Phase 1. Some detailed discussion followed.
3. It was decided that Bill Norton would refine the spreadsheet based on the discussion and extend it to cover Phase 2 and 3. That revision would be circulated for comment. A goal was set for sending a draft of the next revision to Joe Horswell for comment by the middle of next week. Bill was also to call Joe and get insight into the detail he thought the Board would want to see

Action Items

1. Bill Norton to prepare a revised draft preliminary plan and share with the Committee.



BVSAC Obs Prelim
Plan_rev3.docx



Observatory cost
est_rev1.xlsx

CLOSED on 4 February, attached.

2. Bill Norton to call Joe Horswell for insight into the level of detail to include in the Preliminary Plan. **CLOSED** on 4 February. Joe said whatever we include is fine but to emphasize Phase 1.

Next Meeting

The next meeting will be conducted via Zoom on 11 February at 1000 (invitation hyperlink previously sent) with Agenda provide prior to that time by the Chairperson.